



Office of Administration and finance
Xafiiska Waaxda Maamulka iyo Maaliyada

NGO Registration section:

A non-governmental organization (NGO) is a non-profit, voluntary group that is organized on a local or international level. All NGOs must be registered by the Ministry of Planning, Development & International Cooperation North-eastern State of Somalia.

Requirements for New international Organization.

1. Request letter for Registration.
2. Organizational last update Profile.
3. Registration certificate of federal government of Somalia
4. A detailed Project documents, outlining Objectives, Activities and timeliness.
5. Country Director's CV, along with email contact.
6. Brief concept note of agency's coming year activities with proposed budgets
7. 6. Registration fee USD (1,050)
8. Printing & Maintenance USD (50).

Duration of Document Review:

Official documents verification period is Five days.

N.B. If any of the above requirement is missing from your application, your application will be reject.

Najma Omar Ahmed

Director of Administration and Finance

